

Commissioners:

ERNEST P. LARSON
Vice Chairman

TONY R. MUSSARE
Secretary



ANN M. GEHRET
*Director of Administration
and Chief Clerk*

J. DAVID SMITH
Solicitor

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**Minutes of the Meeting of
December 4, 2014
Board Room, Executive Plaza
Pine Street, Williamsport**

Commissioner Larson - Present
Commissioner Mussare - Present

Solicitor Smith - Present

1.0 OPERATIONS

- 1.1 CONVENE COMMISSIONERS MEETING. Mr. Mussare convened the Commissioners Meeting 10:01 a.m.
- 1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Larson and seconded by Mr. Mussare and passed (2-0), approved the minutes of the previous meeting as they are recorded.
- 1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mr. Mussare opened the floor to public comment on agenda items only, and none were received.

2.0 ACTION ITEMS

- 2.1 ADOPTED RESOLUTION 2014-25. A motion by Mr. Larson and seconded by Mr. Mussare and passed (2-0), adopted resolution 2014-25 regarding the Meadows property reverter clause.
- 2.2 ADOPT RESOLUTION 2014-26. A motion by Mr. Larson and seconded by Mr. Mussare and passed (2-0), adopted resolution 2014-26 for solicitors.
- 2.3 ADOPT RESOLUTION 2014-27. A motion by Mr. Larson and seconded by Mr. Mussare and passed (2-0), adopted resolution 2014-27 for participation in PCHIPC.

- 2.4 APPROVE SUB AGREEMENT WITH THE CITY OF WILLIAMSPORT. A motion by Mr. Larson and seconded by Mr. Mussare and passed (2-0), approved sub recipient agreement with the City of Williamsport for the Heritage Plan.
- 2.5 APPROVE AGREEMENT WITH DELTA DEVELOPMENT. A motion by Mr. Larson and seconded by Mr. Mussare and passed (2-0), approved agreement with Delta Development not to exceed \$156,400.
- 2.6 APPROVE AMENDMENT TO AGREEMENT WITH TETRA TECH. A motion by Mr. Larson and seconded by Mr. Mussare and passed (2-0), approved the amendment 2to agreement with Tetra Tech.
- 2.7 APPROVE AMENDMENT TO AGREEMENT WITH MCMAHON ASSOCIATES. A motion by Mr. Larson and seconded by Mr. Mussare and passed (2-0), approved amendment to professional service agreement with McMahon Associates.
- 2.8 APPROVE AMENDMENT TO AGREEMENT WITH TIADAGHTON VALLEY MUNICIPAL AUTHORITY. A motion by Mr. Larson and seconded by Mr. Mussare and passed (2-0), approved amendment to agreement with Tiadaghton Valley Municipal Authority for 2011 funds
- 2.9 APPROVE AMENDMENT TO AGREEMENT WITH TIADAGHTON VALLEY MUNICIPAL AUTHORITY. A motion by Mr. Larson and seconded by Mr. Mussare and passed (2-0), approved amendment to agreement with Tiadaghton Valley Municipal Authority for 2013 funds.
- 2.10 APPROVE INVOICES FROM NHS YOUTH SERVICES. A motion by Mr. Larson and seconded by Mr. Mussare and passed (2-0), approved invoices from NHS Youth Services Inc. for JPO in the amount of \$25,935.
- 2.11 APPROVE AGREEMENT WITH CLEVELAND BROTHERS. A motion by Mr. Larson and seconded by Mr. Mussare and passed (2-0), approved agreement with Cleveland Brother Equipment Company, Inc., for the required repair parts and the undercarriage rebuild maintenance in the amount of \$43,092.04
- 2.12 APPROVE AGREEMENT WITH CLEVELAND BROTHERS. A motion by Mr. Larson and seconded by Mr. Mussare and passed (2-0), approved agreement with Cleveland Brother Equipment Company, Inc., for the required repair parts and the undercarriage rebuild maintenance in the amount of \$ 28,150.98.
- 2.13 APPROVE AMENDMENT TO PSA WITH MODULAR GENIUS. A motion by Mr. Larson and seconded by Mr. Mussare and passed (2-0), approved amendment to professional service agreement with Modular Genius extending it to December, 31, 2014.

- 2.14 ADOPT RESOLUTION 2014-28. A motion by Mr. Larson and seconded by Mr. Mussare and passed (2-0), adopted resolution 2014-28 authorizing emergency repairs.
- 2.15 APPROVE INVOICE FROM MARKELS PLUMBING. A motion by Mr. Larson and seconded by Mr. Mussare and passed (2-0), approved invoice in the amount of \$17,286.50 from Markels Plumbing for emergency repairs.
- 2.16 APPROVE MATP ALLOCATION. A motion by Mr. Larson and seconded by Mr. Mussare and passed (2-0), approved MATP 2013-2014 allocation in the amount of \$1,729,724.
- 2.17 APPROVE GRANT APPLICATION. A motion by Mr. Larson and seconded by Mr. Mussare and passed (2-0), approved Pennsylvania Veteran's Trust Fund grant application in the amount of \$2,155.
- 2.18 MODIFY AWARD TO BIMBO BAKERIES. A motion by Mr. Larson and seconded by Mr. Mussare and passed (2-0), modified the action taken on November 13, 2014, to award contract to Bimbo Bakeries as no bid bond was required.
- 2.19 APPROVE PURCHASE FOR VIDEO SECURITY UPGRADES. A motion by Mr. Larson and seconded by Mr. Mussare and passed (2-0), approved purchase off of PEPPM state contract from Vicon Industries in the amount of \$22,498.

Mr. Mussare recessed the Commissioners' Meeting at 10:36 a.m.

3.0 SALARY BOARD

- 3.1 CONVENE SALARY BOARD. Controller Rogers was present.
- 3.2 PUBLIC SAFETY - COMMUNICATIONS - A motion by Mrs. Rogers and seconded by Mr. Larson and passed (3-0), approved Kelsey A. Solomon as full time replacement Telecommunicator I - Pay grade 5 - \$14.77/hour effective 12/8/14.
- 3.3 RMS BUSINESS OFFICE - A motion by Mrs. Rogers and seconded by Mr. Larson and passed (3-0), approved Kristi M. Byrne as full time replacement Clerk III/Weighmaster (recycling scales) - Pay grade 4 - \$13.54/hour effective 12/8/14.
- 3.4 PRE RELEASE - A motion by Mrs. Rogers and seconded by Mr. Larson and passed (3-0), approved Becky J. Cohick as part time replacement Female Resident Supervisor - Pay grade 5 -

\$13.73/hour effective 12/8/14, not to exceed 1,000 hours annually.

3.5 PRE RELEASE - A motion by Mrs. Rogers and seconded by Mr. Larson and passed (3-0), approved Laura L. Willett as part time replacement Female Resident Supervisor - Pay grade 6 - \$14.96/hour effective 12/8/14, not to exceed 1,000 hours annually.

3.6 INFORMATION SERVICES - SYSTEMS SUPPORT - A motion by Mrs. Rogers and seconded by Mr. Larson and passed (3-0), approved Leslie A. Kilpatrick as fulltime replacement Systems Support Manager - Pay grade 10 - \$56,630.12/annually effective 12/7/14.

3.7 ADJOURN SALARY BOARD. A motion by Mrs. Rogers and seconded by Mr. Larson and passed (3-0), adjourned the Salary Board at 10:38 a.m.

4.0 BOARD OF ASSESSMENT REVISION

4.1 CONVENE BOARD OF ASSESSMENT REVISION. Mr. Mussare convened the Board of Assessment Revision at 10:38 a.m.

4.2 APPROVE REAL ESTATE EXEMPTIONS. A motion by Mr. Larson and seconded by Mr. Mussare and passed (2-0), approved the following real estate exemptions:

Parcel

05-143-139-999

Cedar Run Baptist Church.

65-009-343

Penn College of Technology.

26-021-300.A

Wmspt Area School Dist.

4.3 ADJOURN BOARD OF ASSESSMENT REVISION. A motion by Mr. Larson and seconded by Mr. Mussare and passed (2-0), adjourned the Board of Assessment Revision at 10:39 a.m.

Mr. Mussare reconvened the Commissioners' Meeting at 10:39 a.m.

5.0 REPORTS / INFORMATION ITEMS.

5.1 The Commissioners presented JWD awards to John Stahl, Jim Schriener and Matt Yonkin.

Luann Yohn detailed the reason for this recognition.

5.2 The Commissioners recognized Lewis Yingling on his retirement.

Luann Yohn spoke of Mr. Yingling's service to the county.

5.3 The Commissioners recognized Luann Yohn on her retirement. Pete Purcaro spoke of Luann's service to the county.

5.4 Tony Rampulla introduced the new employee, Dana Strunk as the new assistant printer.

5.5 The Commissioners received the following public comment on proposed 2015 budget:

Keith Toner of Montgomery asked questions on the 405 property and the Third Street Plaza building.

Solicitor Smith referred him to the right to know request form.

Robert Pryor of Jersey Shore explained that the proposed 1 mill increase has detrimental effects to those in the Jersey Shore area who live in the flood plain. He asked that the budget be reconsidered to eliminate that increase.

John Sharmen of Jersey Shore echoed Mr. Pryor's comments. The 11 years taxes were not increased has hurt the taxpayers, not helped them.

Robert Hersenburg of South Williamsport read a prepared statement from the Democratic Committee opposing the proposed tax increase.

Mr. Mussare commented on his availability to discuss the budget.

Al Severs of Loyalsock commented on the landfill losing money and asked about accepting the drill cuttings.

Brian Nasdeo of Williamsport asked about the gas power plant that is being constructed near Montgomery, and asked why Pennsylvania labor is not being used, and why out of state labor is.

Ron Bowers of Williamsport commented on nobody talking about the proposed tax increase until after the November election. He felt the public was not aware and that a better job should be done in the future to disseminate this information to the public.

6.0 PUBLIC COMMENT. Mr. Mussare opened the floor to public comment and none were received.

7.0 NEXT REGULARLY SCHEDULED MEETING. Mr. Mussare announced the next regularly scheduled meeting as a work session on Tuesday, December 9, 2014.

8.0 ADJOURN COMMISSIONERS' MEETING. A motion by Mr. Larson and seconded by Mr. Mussare and passed (2-0), adjourned the Commissioners' Meeting at 11:00 a.m.